

## Quick Guide to Terminology Research


The tekomp working group "Terminology of Technical Communication" has created a basic set of terms from the field of **technical communication**. This English and German terminology is available on the Internet via an online terminology database (<https://tekom.termtechnologies.com>).


### 1. How to search for term entries

To search for existing terminology, log in with the following access data:

**Login:** tekomp\_EN

**Password:** tekomp\_EN

Enter your search term or \* in the search field in the middle and click the magnifying glass icon .

If several hits pop up, you can use the  icon to switch between the individual entries.

#### The process status explains which status the entry currently has:

proposed	A proposal for the entry has been submitted in the "New proposal" form, but has not been edited yet.
in process	A member of the working group is currently processing the entry.
for approval	The working group members are coordinating the approval for the entry.
expert approval	The working group members are finished checking and approving the entry. The working group declares the concept as binding for the tekomp.



### 2. How to submit new proposals and proposals for change

Support us and submit new suggestions and changes to existing entries. Please send your suggestions to [Terminology@tekom.de](mailto:Terminology@tekom.de).